

**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES  
CONSULAR SECTION  
Riyadh, Saudi Arabia**

**REQUEST FOR ePASSPORT VALIDITY EXTENSION**

*(Per Cir-516-OUA-2012 dated 27 March 2012 and  
Cir 168-OUCSCC-2016 dated 5 January 2016)*

I, (Name) \_\_\_\_\_, with permanent address at \_\_\_\_\_ and presently residing at \_\_\_\_\_, request the extension of my current passport with the following details:

Passport Number	
Place of Issuance	
Date of Issuance	
Date of Expiry	

I am making this request in view of the urgency of my travel due to:

- Family Emergency
- Medical Emergency
- Legal Emergency

I am submitting the following relevant documents to support my application for extension:

- Death Certificate
- Medical Certificate
- Subpoena or Notice of Hearing

I am also submitting the following required documents:

- Valid Employment Contract processed by the Philippine Overseas Employment Agency (POEA) or the Philippine Overseas Labor Office (POLO);
- Flight Details/Plane Ticket;
- Copy of passport data page; and,
- Copy of receipt for passport renewal.

I have filed for the renewal of my current passport with the following information:

Official Receipt Number	
Date of Application	

**I understand that I may encounter difficulties in the port of entry of the country/ies I will be visiting and that the extension of validity of my passport is no guarantee of admission to country/ies of destination.**

I will submit my passport with extended validity to the Philippine Embassy in Riyadh for cancellation upon the release of the new passport I have applied for.

Signature : \_\_\_\_\_  
Date : \_\_\_\_\_